

# STATEWIDE CLASSIFIEDS

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 We Can Help!*  
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**Former SSA Attorney**  
**Office: (501)374-6800**

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## HELP WANTED

Grand Prairie Regional Water in Stuttgart Arkansas is seeking applicants to fill 2 positions. The open positions are for:

**Water Distribution/Field Technician**  
 This position requires a clean driving record, working outside, knowledge of basic tools, and rotating on-call duty.  
**Starting pay is \$22 per hour, plus benefits.** Benefits include Vacation, Sick Pay, Retirement Plan and Medical/Dental coverage. Must be able to pass background and drug screening. **Send Resume PO box 850 Stuttgart, AR, 72160**



**The City of Jacksonville**  
 is seeking a  
**BOOKKEEPER/  
 ACCOUNTING CLERK**  
 for the finance department

**HRS: Mon-Fri, 8:00 am - 5:00 PM.**  
*A great fit for someone with Prior A/P, A/R, General Ledger and Financial Reporting exp.*

- RESPONSIBILITIES INCLUDE:**
- \* Care for accounts by verifying, allocating and depositing transactions
  - \* Reconcile bank and investment accounts
  - \* Maintain Capital Assets Database
  - \* Reconcile fixed assets monthly and post depreciation
  - \* Oversee and manage General Ledger
  - \* Exp. using Accounting Software
  - \* Prepare documentation for Independent Auditor

**REQUIREMENTS:** Strong organizational and communication skills, proven accounting exp., Familiarity w/Bookkeeping and basic accounting procedures, Competency in Excel, Accuracy, attn. to detail, aptitude for numbers, willingness and ability to learn various Software Programs used by the City of Jacksonville.  
**PREFERRED:** Assoc. Degree in Accounting, Understanding of GAAP.

Print applications online at:  
[WWW.CITYOFJACKSONVILLE.NET](http://WWW.CITYOFJACKSONVILLE.NET)

EMAIL TO [HR.@CITYOFJACKSONVILLE.NET](mailto:HR.@CITYOFJACKSONVILLE.NET),  
 FAX TO 501-982-4670 OR drop it off to city hall.

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**The City of Jacksonville**  
 is seeking a  
**911 DISPATCHER**

*START A GREAT NEW CAREER IN THE 911 EMERGENCY TELECOMMUNICATIONS FIELD WITH THE JACKSONVILLE 911 CENTER!*

Our 911 Dispatchers provide a vital service for the Police and Fire Depts. as well as serve as a critical link between citizens in need and responding personnel Dispatchers receive and dispatch Emergency and Non-Emergency service requests for Police, Fire and EMS, and many other depts. within the city. We are dedicated to providing the highest level of professional service to our citizens and First Responders.

**BE A PART OF A TEAM THAT HELPS SAVE LIVES AND KNOW THAT YOU CAN MAKE A DIFFERENCE IN SOMEONE'S LIFE ON A DAILY BASIS.\***

Quick-thinking, Exceptional multi-tasking, computer, phone and typing skills are required. ; No felony convictions; Valid DL, HSD/GED. Safety/security Sensitive information.

This position is designated as a safety/security position for purposes of the Arkansas Marijuana Amendment and is subject to random drug and alcohol screenings.

Print applications online at:  
[WWW.CITYOFJACKSONVILLE.NET](http://WWW.CITYOFJACKSONVILLE.NET)

EMAIL TO [HR.@CITYOFJACKSONVILLE.NET](mailto:HR.@CITYOFJACKSONVILLE.NET),  
 FAX TO 501-982-4670 OR drop it off to city hall.