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## REPORTER

The Monroe County Argus, one of the oldest newspapers in Arkansas, is looking for a self-motivated and energetic individual willing to take on a wide variety of tasks as a general assignment reporter for this weekly publication. Required duties will include but not be limited to:

- Report on current events in a wide variety of areas, including local government, schools, and sports in Monroe County
- Take photographs to accompany articles
- Investigate, observe, and conduct interviews to gather information for articles, keeping notes, recordings and other necessary records that were used for writing articles
- Assess information for potential stories and consult with publisher
- Meet regular deadlines
- Create trustworthy relationships with contacts and sources
- Keep up to date on latest news developments by attending events and meetings, studying different publications, and monitoring social platform discussions of things within the coverage area
- Assist with website and social platforms
- Write recommended headlines
- Work with appropriate personnel for pagination so that paper is printed each week on time
- Meet with Publisher regularly to visit about potential big stories, important events in the community, etc.
- Participate in community activities
- · Write weekly opinion column
- · Other duties as assigned

## Qualifications:

- · High School Diploma or equivalent required
- · Four-year degree in journalism or related field preferred
- · Ability to work independently and be self-motivated
- Professional, friendly attitude with an ability to work well with colleagues is required

For more information or to submit resumes, contact Andrew Bagley at andrew@helenaworld.org or 870-995-6067. Salary will be determined based on skills and experience. Please send a resume and cover letter to andrew@helenaworld.org.

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